

**Hyde Park City Council Meeting
113 East Center Street
Hyde Park, Utah**

April 22, 2015

The Hyde Park City Council meeting of April 22, 2015 began at 7:00 p.m. and was conducted by Mayor Bryan Cox.

City Officials Present

Mayor: Bryan Cox, Council members: Brent Kelly, Robert Christensen, Bret Randall, Sharidean Flint, and Charles Wheeler, Planning & Zoning member: Mark Lynne, Police Chief: Kim Hawkes and City Recorder: Donja Wright.

Others Present: Craig Wright, Doug Thompson

Prayer or Thought: Council member Christensen

Pledge of Allegiance: Mayor Cox

Adoption of Agenda: Council member Christensen moved that the Hyde Park City Council approve the agenda for the April 22, 2015 Hyde Park City Council meeting as presented. Council member Flint seconded the motion. Council members Kelly, Christensen, Randall, Flint and Wheeler voted in favor. The motion carried 5-0.

Financial Statement: The Council reviewed the March 2015 Financial Statement and a copy of the YTD top 20 sales tax businesses.

Citizen Input: No Input

Consider Resolution 2015 – 03; A Resolution approving the Waste Water Program:

Council member Randall informed the Council that the State of Utah requires the Public Works Director, Mike Grunig, to complete an annual self-assessment report for the City's Wastewater Program. The Council requested that in part VII A. the word "are" be changed to "our".

Council member Randall made a motion to approve Resolution 2015-03 – a resolution approving the Municipal Waste Water Planning Program. Council member Kelly seconded the motion. Council members Kelly, Christensen, Randall, Flint and Wheeler voted in favor. The motion carried 5-0

Consider Resolution 2015 -04 A Resolution expressing Hyde Park City's intent to adjust its common boundary with North Logan: Council member Wheeler informed the Council that the adjustments are being made as part of the agreements with the construction of the new high school. The property east of the CMPO road will go to North Logan and the lots on the west side of the road, as outlined in the map, will go into Hyde Park. *Council member Kelly made a motion to approve Resolution 2015-04 – A Resolution expressing Hyde Park City's intent to adjust its common boundary with North Logan. Council member Randall seconded the motion. Council members Kelly, Christensen, Randall, Flint and Wheeler voted in favor. The motion carried 5-0. The Public Hearing will be held on June 24, 2015.*

Discuss T-Mobile Tower Location at Lee Park – The Mayor informed the Council that he has been in further communication with Rocky Schuler from T-Mobile. Mr. Schuler sent the Mayor some additional pictures that demonstrates the tower as a light pole, and shows some of the proposed locations. T-Mobile originally proposed putting the tower in the Northern portion of the Lee Park parking lot, covering 4 parking stalls. The Planning and Zoning Commission recommended the area to the North of the parking lot so that no parking stalls will be lost. Council member Wheeler recommended that the tower go in behind the play structure so the access can be preserved for future use. *Council member Randall made a motion to move forward in allowing T-Mobile to render new drawings for the location at Lee Park North of the parking lot and preferably north of the play structure, west of the Chain link fence. Council member Christensen seconded the motion. Council members Christensen, Randall, Flint and Wheeler voted in favor. Council member Kelly voted against. The motion carried 4-1.*

Presentation on CVTD – Craig Wright – Mr. Wright approached the Council and informed them that with the new gas tax and sales tax increase Hyde Park City would be eligible for an increase of \$82,000 for their roads. The sales tax portion is tied to the County and the Transit therefore; if the City supports the increase, it has to be for all three entities. The Council asked if the county Council could still see the additional .30% as a separate tax. Doug Thompson, CVTD Board Chairman, approached the Council and informed them that the County can still consider the .30% sales tax increase but they are not interested in that at this time. The County is currently considering the .25% increase. The way the statutes are written the County Council has to approve the increase and then it will go to the voters to determine if they support the increase. The amount of funding is determined by the same formula as the class "C" road funds. The portion that the CVTD is eligible to receive is restricted to being used for Capital Equipment and service. The Mayor informed the Council that the Mayor's Association will talk to all the Mayors in the valley and have a discussion about how they want to proceed. Mr. Wright informed the Council that the CVTD is trying to address some of the compensation issues. GM bonuses have been cut and those lower in the organization have been cut in ½. The GM salary is \$119,000 without all the benefits etc. The Council asked Mr. Thompson about ridership and

providing a free fare service. He informed that Council that for the CVTD to break even, the cost per rider would be around \$1.50. He explained that the CVTD was originally designed with concerns about the mobility of the elderly, disabled, and those with a lower income. The audits show that other institutions going from fare free to fare lost about ½ of their ridership. The Organizations that went from charging a fare to fare free, increased ridership by about 3 times. With the air quality as poor as it is in Cache Valley, if Cache Valley did not have a bus system in place, they would be required to have one. Mr. Wright and Mr. Thompson encouraged the Council to come to the next two CVTD meetings where the auditors will be presenting their finding on compensation and ridership. The meetings will be held the fourth Wednesday of the month at 5:45 at the Bridgerland Campus. Council member Kelly offered gratitude for the service of the board.

Discuss the 2015-2016 Police Budget – Chief Hawkes: The Chief informed the Council that the Police Commission has been the forum to discuss the budget. They passed the budget pending approval of the mayors of Hyde Park and North Logan. Both Mayors had some concerns and the budget will need to be reworked again. Mayor Cox explained that the budget came out while he and Mayor Berenstein were at League of Cities and the response from the Mayors did not come in a timely fashion, therefore the Chief is going to present the budget as is and do some adjusting later. Chief Hawkes informed the Council that the budget does not include adding a new employee but the calculation for a new employee is provided. The wages, salary and benefits to bring on one full time employee would cost about \$90,000, including vehicle etc. The Police Department has not increased manpower in several years but the demand is increasing every year. NPPD has determined that 66% of the calls for service come from 9am-7pm. They have provided overlap during this time, but even with the increased man power sometimes there is only one swing officer. They have increased the reserve budget to help in this area. The Chief informed the Council that they anticipate significantly more demand with the new high school. They would like to provide service to the high school within the North Park Police Department jurisdiction, but this would require two additional officers plus a resource officer. Cache County provides a stipend for a resource officer. Chief Hawkes is looking into Grants to help fund some of the cost. He discussed a new line item on the budget 10-421-272 – NPPD Building, for items that need to be completed such as a sign on the building, corner protectors, TV monitors etc. 10-421-312 - Professional & Technical is increasing to purchase a fingerprint scanner maintenance contract, document shredding contract, etc. 10-421-450 - Special Department supplies is increasing so the department can buy additional body cameras to supply all of the officers. They are in the process of drafting a policy for video and audio recording. The Police Department is interested in purchasing a new traffic counter that uses radar. It is more accurate without being intrusive. The Council questioned the process of accounting for Overtime and what the Administrative Allocation line item was. Chief Hawkes informed the Council that overtime is built into same line item as wages and Administrative

Allocation includes the Accounts Payable clerk, the Payroll clerk and Jeff Jorgensen's time. This was calculated based on time spent and pay for each person. Chief Hawkes recommended that Donja Wright & Jeff Jorgensen approach Chief Hawkes early in the budget season next year to give projections up front as to what the City can provide. Council member Flint recommended that the Council support the Police, even if it means cutting back on projects.

Discuss the 2015 – 2016 Budget - Consider expenses required to complete all road projects and park property purchase: The Mayor asked the City Council if they were in favor of borrowing funds from the water department to help pay for the property purchase as part of the park land trade. *Council member Randall made a motion to begin the process to borrow funds from the water department to pay for the second payment of the land purchase in the 2015-2016 fiscal year, unless the City acquires and is able to sell more bonus density lots. Council member Christensen seconded the motion. Council members Kelly, Christensen, Randall, Flint and Wheeler voted in favor. The motion carried 5-0.*

Departments

Administrative: The Mayor informed the Council that part of the bridge on Center Street collapsed under the weight of the City Back Hoe. Everyone is safe and Sid Crookston was very helpful in taking care of the situation. The City owes him a big thank you. The Mayor put a notice in the City newsletter about water conservation. This year is the third worst water year on record. The Mayor recommended that water conservation is discussed at church meetings and that Hyde Park actively participate in the conservation. The Mayor informed the Council that the City will be sending a letter to Jay Davis, the owner of the lot on 200 East where a RV trailer is parked illegally. The letter states that the current recreational trailer does not meet Hyde Park City ordinance and will need to be removed. Council member Kelly asked if anyone has called the land owner. The Mayor said that he would.

Parks – Council member Wheeler informed the Council that Lee's Market Place donated 4 trees to Hyde Park City. They will be planted in Lion's Park.

Streets – Future projects for the roads department includes 450 North where recycled asphalt will be used for a full road starting at the bridge and continuing to 1st west. The cost would be around \$30,000. As the land is developed, the developers will put in a final road. The City will put in water lines as the road goes down, sewer lines are already there. On 300 North from 100 East to the canal ½ the road is falling apart. It will cost around \$83,000 for a new road. The public works team is looking into the cost of re-signing the City with County & City addressing.

Stormwater: Council member Kelly informed the Council that work is being done on a north eastern Cache Valley storm water plan. JUB has been working with the Cities to create a map that shows run off compared to the Cities design standards. JUB engineers have mapped out different areas and determined the amount of water that will be running off of properties in those areas. Based on the Design Standards, if Cache Valley were to have a 100 year storm, one area

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would require the need to design for a way to deal with 9.7 million gallons of storm water. JUB is working on plans for a way to move water West and possibly North in the empty canals. They discussed putting a pipe on 3100 with the new road construction in an effort to move water west. The process is still in the thinking and brainstorming phase and will eventually get to creating an actionable plan.

Adjourn: 9:40

Donja Wright – City Recorder

Council member Christensen made a motion to approve the minutes from the April 22, 2015 Council meeting as amended. Council member Kelly seconded the motion. Council members Kelly, Christensen, and Flint voted in favor. The motion carried 3-0.